

Domestic/Regional Travel – 1 July 2018 to 31 July 2018

Chief Executive

No of travellers	Destination	Reasons for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
1	Mount Gambier Prison	Sit visit	Not applicable	\$741.75	Refer attached

Approved for publication – 9 August 2018

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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TAX INVOICE
Adelaide Airport

Receipt 085204
EMV VISA
Terminal Car Park
Entry: 19/07/18 07:36
Payment: 19/07/18 19:22
(GST) \$39.00 *
PaymentMID
*49872
TERM ****6377
19/07/18 19:22
TRAN 018553
CARD0191
Visa Credit
ICC
PURCHASE
AID A0000000031010
PAN SEQ 00
AUTH CODE 042714
AMOUNT \$39.00
TOTAL \$39.00
(00) APPROVED

Net total \$35.45
GST 10% \$3.55

CSHEVEZ - 1/1

rex Regional Express

Tax Invoice and Travel Plan

rex.com.au
13 17 13

REGIONAL EXPRESS HOLDINGS LIMITED (ABN 18 099 547 270) AS AGENT FOR REGIONAL EXPRESS PTY LIMITED (ABN 46 101 325 642)

P.O. BOX 807, MASLOT NSW 1460, AUSTRALIA

DAVID MARTIN BROWN

Invoice Date: 18 Jul


Booking Reference : VBPBCZ
Date : 18 July 2018

01
PASSENGER NAME

DAVID MARTIN BROWN	Seat No. 01B

02
CHECKED-IN
FLIGHT DETAILS

Adelaide - Mount Gambier

Flight Number	Depart	Arrive	Date
 ZL4617	8:45 AM Adelaide	9:55 AM Mount Gambier	Thu 19 Jul 2018

REX DEPARTURE
TERMINALS AT
MAJOR CITIES

- Sydney: T2
- Melbourne: T4
- Adelaide: T1
- Brisbane: Domestic
- Cairns: T2
- Perth: T2

**Note: For certain fare categories, cancellations at any time or failure to check in for a Rex flight at least 30 minutes before the scheduled departure for Sydney, Melbourne, Adelaide, Perth and Queensland airports (excluding Burketown which is 60 minutes) or 20 minutes for regional airports in New South Wales, South Australia, Tasmania, Victoria and Western Australia, will result in fare forfeiture. Please refer to the Fare Rules and Conditions of Carriage for full details.*

03
PAYMENTS

rex tra Leg Room Option
 Rextra Leg Room (incl GST) \$ 4.80
 x 1 seat(s)

Payment Method
 The following charge(s) will appear on the credit card V! XXXX XXXX XXXX 0191
 Regional Express \$ 4.80



CARLSON WAGONLIT AUS PTY LTD
 LEVEL 14
 33 KING WILLIAM ST
 ADELAIDE
 SA 5000

BRANCH: A15960
 ABN: 83 069 087 538
 PHONE: 08-8124-9300

TO: DEPT OF CORRECTIONAL SERVICES
 ATTN ACCOUNTS PAYABLE
 GPO BOX 1747
 ADELAIDE
 SA 5001

LOCATOR : DZPIWW
 OUR REF : X5B0491349C
 AGENT : SELF BOOKING

T A X I N V O I C E

ABN: 44 736 536 754

INV NO: 18103-18
 DATE: 02JUL18
 PAGE: 1

FOR: MR DAVID MARTIN BROWN
 ORDER NUMBER: ELKIE HOGG 82269780
 COST CENTRE: 00094

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MOUNT GAMBIER	REGIONAL	E 4617 Q	OK 19JUL	8:45A	9:55A		15K
		SAAB 340	TURB					
MOUNT GAMBIER	ADELAIDE	REGIONAL	E 4632 B	OK 19JUL	5:10P	6:20P		15K
		SAAB 340	TURB					

----- C O S T -----

REGIONAL EXPRTKT NO	ZL 2756 945783	INCL 34.90	TAX	625.50
			GST	62.55
DOM OBT FEE	TKT NO DOB 1			9.00
			GST	0.90
*** TOTAL EXCLUDING GST				634.50
*** TOTAL GST				63.45
*** TOTAL CHARGES THIS INVOICE ***				697.95
*** BALANCE DUE THIS INVOICE ****				697.95

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 PLEASE REMIT ALL PAYMENT DUE TO:
 CARLSON WAGONLIT TRAVEL
 LEVEL 4; 333 QUEEN STREET
 MELBOURNE VIC 3000

BANK DETAILS: BNP PARIBAS
 BSB: 222-200
 ACCOUNT NO: 201026030

04

CHECK-IN & BAGGAGE ALLOWANCES

- All times are in **minutes prior to scheduled departure time**.
- Online check-in opens 48 hours and closes 60 minutes prior to scheduled time of departure.

	RECOMMENDED TIME TO PRESENT BAGS AT AIRPORT CHECK-IN	CHECK-IN CLOSES	BOARDING GATE CLOSES	CHECK-IN BAGGAGE
MAJOR CITY AIRPORTS: SYDNEY, MELBOURNE, ADELAIDE, BRISBANE, TOWNSVILLE, CAIRNS, PERTH	60 mins	30 mins	20 mins	
REGIONAL AIRPORTS: NSW, SA, VIC, TAS, WA		20 mins	15 mins	CARRY-ON BAGGAGE Total weight < 7kg 
QUEENSLAND REGIONAL AIRPORTS (EXCEPT BURKETOWN)		30 mins		
BURKETOWN	90 mins	60 mins		EXCESS BAGGAGE • \$7.70 per excess kg • \$16.50 per oversized item + \$7.70 per excess kg <small>*Excess baggage subject to load restriction</small>

- **Passengers with special requirements must check-in at the airport (online check-in is not available)** no later than:
 - Major City Airports & Queensland Regional Airports except Burketown - 60 minutes
 - Regional Airports NSW, SA, TAS, VIC & WA - 45 minutes
 - Burketown - 90 minutes
 prior to scheduled departure time.

- Passengers **who have already checked in online and have check-in baggage** must check-in their bags at the check-in counter before Check-in Close time. Passengers **without bags** must present at the Boarding Gate before the Boarding Gate Close time.
- Passengers **without check-in baggage, who have not checked in online and are travelling from Sydney, Melbourne and Adelaide** airports, may proceed directly to the Boarding Gate, at least **30 minutes prior to scheduled departure time**, to check-in.

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TERMS & CONDITIONS FOR THE SALE OF REXTRA LEGROOM

1. You must satisfy and agree to the Safety Pre-requisites
2. You will be denied your seat if our staff identify at boarding that you have falsely declared your ability to comply with the Safety Pre-requisites. Decisions made by our staff are final and binding.
3. Rex reserves the right to make changes to your Rextra seat allocation (including non allocation of such seats) due to operational issues. In cases where you are not given an Rextra seat in the alternative arrangement, the fee paid will be refunded to you. To claim the refund simply log on to our website, go to Media Centre, Contact Us and fill up a form.
4. The Rextra Legroom fee will be forfeited if you:
 - 1) choose to change your flight on your own volition. You will need to pay for a new Rextra Legroom if you require such a seat for your new flight.
 - 2) fail to check-in or board your flight as scheduled, and/or
 - 3) do not satisfy the Safety Pre-requisites.